

CES Board Meeting Minutes

11/18/2020, 3:30 pm CST via Zoom

Present: Bill Jordan (BJ), Justin Vander Werff (JVW), Gayle Ermer (GE), Melani Plett (MP), Ted Song (TS), Steve VanderLeest (SVL)

- I. CES Logo Competition
 - a. GE is working on a document
 - b. Goal is to pass a document on to TS and MP by Dec. 1 for feedback
 - c. Ideally, the competition would be done by end of the academic year
 - d. Make sure that we get something with good resolution (e.g. SVG format)

- II. Treasurer's Report
 - a. JVW noted that the report was reasonably simple to put together and that he is content to continue working with Flagstar.
 - b. The membership aspects are much more time consuming. JVW is willing to take this on as a December project (as noted in report).

- III. Membership Software
 - a. TS reported that the Breeze software package (a membership management platform targeted at Christian organizations) is available for \$50 per month.
 - i. Although set up for churches, also works for other Christian organizations.
 - ii. Cost seems well worth it, giving the unsustainability of our current system.
 - iii. Could help to support more regular communication with members and networking via profiles on the site
 - b. The board authorized TS to join the platform. TS and JW will try it out over the next few months.

- IV. Journal Update
 - a. BJ noted that fall progress has been slow due to COVID and teaching responsibilities
 - b. More progress expected in the spring

- V. Update on 2022 Meeting in Minnesota
 - a. Carrie Francis has agreed to be general chair and confirmed the availability of the University of Northwestern – St. Paul to host the conference in 2022, following the ASEE conference.
 - b. JVW will follow up to let her know we are committed.
 - c. We still need to recruit a program chair.
 - i. Will focus on this at our next meeting
 - ii. Brian Schwartz and Mike Foster have been suggested

- VI. Next meeting: January 20 at 3:00 pm EST – TS will send link

- VII. Meeting adjourned at 4:00 pm CST.